



DOCUMENTS CONSTITUTING THE REGISTRATION FILE NEEDED TO BE UPLOADED ON YOUR ADUM ACCOUNT

For the SJPEG doctoral school, please refer to the « procedure for a first thesis registration »: <http://doctorat.univ-lorraine.fr/fr/les-ecoles-doctorales/sjpeg/inscriptions-reinscriptions>

- Curriculum Vitae
- Research subject detailed on a maximum of 2 pages
- Proof of financial resources (*doctoral contract award notification, work contract, notification of scholarship...*) or "Declaration of personal financial resources" to be downloaded on your Adum space for PhD students without funding
- Transcripts and diplomas from high school diploma to the Master's degree included, translated by a sworn translator. The original copy of the Master's degree is to be presented on the day of the registration

Nb: If you were a student at the Université de Lorraine, only join the copy of the Master's degree (diploma and transcripts)

If you do not hold a French master's degree:

- Summary of your previous research work
- List of publications, if any

- ID document** (*ID card or passport*)
- Birth certificate translated into French or English** *only for foreign candidates* (this document will be necessary for your affiliation to the French healthcare system)
- Certificate of "civil liability – private life" insurance** for the current year
- Student file transfert request document** (*if you come from another French university*)

Nb: Once your registration is validated by the President of UL, you must send to the administrative officer of your doctoral school

- *a copy of the Doctoral Charter signed by all parts (thesis director, laboratory director and candidate)*
- *the Individual Training Agreement*

The CVEC certificate must be downloaded after the authorisation of registration by the president of the UL.*

**The CVEC (Contribution Vie Etudiante et de Campus) is a tax which is collected by the CROUS in the amount of 100 € and payable each year (more information on the website: <https://cvec.etudiant.gouv.fr/>).*