



## DOCUMENTS CONSTITUTING THE REGISTRATION FILE NEEDED TO BE UPLOAD ON YOUR ADUM ACCOUNT

- ☐ **ID document** (*ID card or passport*)
- ☐ **Birth certificate translated into French or English** *only for foreign candidates* (this document will be necessary for your affiliation to the French healthcare system)
- ☐ **Certificate of “civil liability – private life” insurance** for the current year
- ☐ Curriculum Vitae
- ☐ Research subject detailed on a maximum of 2 pages
- ☐ Proof of financial resources (*doctoral contract award notification, work contract, notification of scholarship...*) or "[Declaration of personal financial resources](#)" for PhD students without funding
- ☐ Transcripts and diploma of the Master's degree, translated by a sworn translator if these documents are in a language other than French or English
- ☐ For the SJPEG Doctoral School only, a cover letter written by the candidate.

### **After authorization of registration by the president of the UL:**

- ☐ The CVEC\* certificate

*Nb: Once your registration is validated by the President of UL you must send to the administrative officer of your doctoral school*

- *a copy of the Doctoral Charter signed by all parts*
- *the Individual Training Agreement*

*\*The CVEC (Contribution Vie Etudiante et de Campus) is a tax which is collected by the CROUS payable each year (more information on the website: <https://cvec.etudiant.gouv.fr>).*