



First year enrollment ADUM Tutorial PhD students

CREATE YOUR PERSONAL SPACE

My ADUM account

CONNEXION PERSONAL SPACE

This website is optimized for Google Chrome, Mozilla Firefox and Safari. Please use one of these browsers.

Identification

Your e-mail address:

Password:

[> LOGIN](#)

[I forgot my password](#)

Please note: If you are a researcher, we invite you to consult the [Frequently Asked Questions \(FAQ\)](#)

[> CRÉER UN COMPTE](#)

[> CREATE AN ACCOUNT](#)

[Intranet >>](#)

The ADUM personal space is the unique space dedicated to all the procedures for requesting or validating registration, re-registration and thesis defense.

It allows:

- to access the file which includes all the information relating to the doctorate
- to modify or rectify your data
- to file administrative documents necessary for the organisation of the doctorate
- to access the services of the ADUM network:
 - job offers
 - news about the doctorate
- enrich your skills profile
- register for training courses
- ensure the online distribution of theses on theses.fr

The ADUM is a management tool and a database shared between the actors of doctoral studies: doctoral students, doctors, researchers, thesis management, laboratory management, doctoral school management, administrative and pedagogical managers of doctoral studies/schools, library manager, research management, Doctoral College.

The quality of the data in ADUM is certified by the authorised personnel of the institutions using the tool. The data is managed exclusively by the institution's staff dedicated to this mission.

Cookies: By logging in you transmit one or more cookies to your computer (or other device).

We use these cookies only to facilitate your navigation.

These cookies are not retained and are not used and are only used to manage sessions, they are destroyed when the browser is restarted.

In case of technical problems, you can contact us at the following address: webmaster@adum.fr



Un outil en développement continu



Diplômés et doctorants



Des milliers de profils

ACCÈS DOCTORAT UNIQUE ET MUTUALISÉ
PORTAIL INTERNE D'INFORMATION, DE SERVICES, DE COMMUNICATION DES DOCTORANTS & DOCTEURS



CREATE YOUR PERSONAL SPACE

→ Indicate an e-mail address and a password in order to validate the creation request



My ADUM account

YOU WANT TO CREATE AN ACCOUNT?

When you create your personal account, this allows you to enroll as a PhD student and to benefit from different services offered by your university.

Your personal data will be processed in the context of the execution of a public service mission allowing the management of the doctorate and the delivery of the diploma.

In the case you cannot fill in the application form in one session, you have the possibility to complete it later on.

Once your application form is completed, your digital dossier will be sent to the administrative services and you will be able to print the required documents.

Prepare the [elements required for your registration](#), in order to:

- gain time when enrolling or re-enrolling
- store descriptive data about the thesis and the monitoring of the research work
- consult and book for training modules
- have access to a ensemble of experiences and skills in which you can find many elements to furnish you CV
- have access to online information: news of the doctoral school, of the university, job offers, Ph.D. defense notices

Every Ph.D. trainee and doctors can update information about him/her at any time thanks to a secured access and can define what pieces information will be displayed online.

Define your access codes

Main Email :

Password: *at least 12 characters including 1 capital (A-Z), 1 lowercase (a-z), 1 digit (0-9) and 1 special character (!?!@%*_~)*

Confirmation of the password :

By checking this box and submitting this form, I understand that the information entered will be used for the purposes of managing the PhD. I acknowledge having read, understood and accepted our [Data Use Policy](#).

[CREATE MY ACCOUNT](#)

CREATE YOUR PERSONAL SPACE

→ Indicate that it is an application for a registration in a 1st year and fill in the information on the progress of the doctorate

What do you want to do?

I wish to enroll for ^o year of PhD studies

I wish to defend my PhD defense on this date: (no more than 150 days from now)


I defended my PhD thesis on this date:

University administrative area
*

Discipline
* (chargement en cours)

Work site / Management centre
* (chargement en cours)

Scientific area
*

 CNU Section

[▶ CREATE MY PROFILE](#)

Fill in your profile

→ Complete your civil status

Validated Ongoing To be done

Civil status

Contact information

Schooling

Administrative attachment

Funding

Thesis progress

Foreign languages

Display management

Competencies and portfolio

Individual training contract

Documents to be attached

I finalize the procedure

Civil status

Family name Usual name

First name Middle name

Additional first name(s) Usual first name

Date of birth

Country of birth

City of birth

Nationality Second nationality

Socio-professional category of parent 1

Socio-professional category of parent 2

Gender Woman Man Family status

National Identifying Student Number (INE)

Student Card Number

SAVE

Fill in your profile

→ Complete your contact information

- ✓ Civil status
- Contact information
- ✓ Schooling
- ✓ Administrative attachment
- ✓ Funding
- ✓ Thesis progress
- ✓ Foreign languages
- ✓ Display management
- ✓ Competencies and portfolio
- ✓ Thesis follow-up members
- ❗ I finalize the procedure

Contact information

Cell phone

i Main e-mail address (ADUM login ID) *

Professional / institutional address

Personal website

ORCID identifier **i**

HAL identifier (IdHAL) **i**

LinkedIn account

Twitter account

Researchgate account **i**

Current address

Country *

Postcode *

City *

number, street ... *

Home phone

Fill in your profile

→ Complete the information on your schooling

- Civil status
- Contact information
- Schooling**
- Administrative attachment
- Funding
- Thesis progress
- Foreign languages
- Display management
- Competencies and portfolio
- Thesis follow-up members
- I finalize the procedure

Diploma allowing access to PhD studies

Country
* PAYS-BAS

City
* Wageningen

University
* Université de Wageningen

Type of diploma
* Master Professionnel

Name, Title
* Master in Aquaculture and Marine Resource Management

Speciality
* Aquaculture

Parcours

Obtained in *

Mark or grade of the Master thesis Mention

Rank

History of schooling

Do you hold the Agregation degree? yes no

Are you engineer? yes no

Year of your first enrollment in a french Higher Education institution *

Indicate all your diplomas, from the baccalauréat until the last diploma **before the diploma allowing access to PhD studies**.
To delete a diploma entered by mistake : empty the "Title of the diploma" field.

2014

n°1
Title of the diploma
* Baccalauréat ou équivalence

Fill in your profile

→ Complete the information on your administrative affiliation

<input checked="" type="checkbox"/> Civil status	<h3>Administrative attachment</h3> <p>For the academic year 2022-2023 this is your <input type="text" value="1"/>^o registration for PhD Thesis</p> <p>Cotutelle Doctoral Program: <input checked="" type="radio"/> non <input type="radio"/> yes planned <input type="radio"/> yes ongoing <input type="radio"/> yes established</p> <p>Date of your 1st registration for PhD thesis: * <input type="text" value="31/05/2022"/></p> <p>Date of entry at the University: * <input type="text" value="31/05/2022"/></p> <p>Professional situation in the moment of your 1st registration for PhD thesis <input type="text" value="Job seeker"/></p> <p>University administrative area * <input type="text" value="Nancy-Metz"/></p> <p>University you register at * <input type="text" value="Université de Lorraine"/></p> <p>Doctoral School * <input type="text" value="SIReNa - SCIENCE ET INGENIERIE DES RESSOURCES NATURELLES"/></p> <p>Doctorate speciality * <input type="text" value="Génie biotechnologique et alimentaire"/></p> <p>Work site / Management centre * <input type="text" value="Nancy"/></p> <p>Scientific area * <input type="text" value="Département Sciences agronomiques et écologiques"/></p> <p>CNU Section <input type="text" value="Biochimie et biologie moléculaire"/></p> <p>Registration regime : * <input checked="" type="radio"/> Initial Training * <input type="radio"/> VAE - Validation of Acquired Experience * <input type="radio"/> ongoing/throughout life Training</p> <hr/> <p>'Alumni' platform of the University of Lorraine PhDs : Th * <input checked="" type="radio"/> yes * <input type="radio"/> no</p>
<input checked="" type="checkbox"/> Contact information	
<input checked="" type="checkbox"/> Schooling	
<input checked="" type="checkbox"/> Administrative attachment	
<input checked="" type="checkbox"/> Funding	
<input checked="" type="checkbox"/> Thesis progress	
<input checked="" type="checkbox"/> Foreign languages	
<input checked="" type="checkbox"/> Display management	
<input checked="" type="checkbox"/> Competencies and portfolio	
<input checked="" type="checkbox"/> Thesis follow-up members	
<input type="checkbox"/> I finalize the procedure	

Fill in your profile

→ Complete the information on your funding

- ✓ Civil status
- ✓ Contact information
- ✓ Schooling
- ✓ Administrative attachment
- Funding**
- ✓ Thesis progress
- ✓ Foreign languages
- ✓ Display management
- ✓ Competencies and portfolio
- ✓ Thesis follow-up members
- ! I finalize the procedure

Funding

Statut

To be considered as allocating all their attention exclusively to research (full time), a doctoral candidate must hold funding which is 100% dedicated to the thesis, including those PhD students who teach 64HTD (tutorial classes) or less.

rémunération dédiée à la préparation du doctorat.

Funding

Funding Type * % ⓘ

Type of Work Contract *

Employer * Code SIRET

Funding source 1 *

Funding source 2

Name of call for projects

Funding from * *

[➤ Add a new funding](#)

[➤ SAVE](#)

Fill in your profile

→ Complete the information on your thesis progress

Validated Ongoing To be done

- ✓ Civil status
- ✓ Contact information
- ✓ Schooling
- ✓ Administrative attachment
- ✓ Funding
- Ongoing Thesis progress**
- ✓ Foreign languages
- ✓ Display management
- ✓ Competencies and portfolio
- ✓ Thesis follow-up members
- To be done I finalize the procedure

Thesis progress

Caution! These data will be published on the Internet: <http://www.theses.fr/>

Thesis title in French

La diversité piscicole est-elle un outil de gestion des communautés microbiennes planctoniques et sessiles dans les systèmes d'aquaculture en recirculation?

Thesis title in English

Is the fish diversity a tool to manage the planktonic and sessile microbial communities in recirculated aquaculture systems?

Keywords in French

1 - systèmes d'aquaculture en rc 2 - diversité des poissons

3 - communautés microbiennes 4 -

5 - 6 -

Keywords in English

1 - recirculated aquaculture syst 2 - fish diversity

3 - microbial communities 4 -

5 - 6 -

Research Unit

URAFPA - AFPA - Animal et Fonctionnalités des Produits Animaux

Si votre unité de recherche ne se trouve pas dans la liste, vous devez contacter votre école doctorale

Team

Fill in your profile

→ Complete the information on your thesis supervision

THESIS SUPERVISION

Information: From the 3rd typed letter, a search is carried out on all the people listed in the base that can direct a thesis. Wait a few moments.
If the name of your supervisor has only 3 letters, add a space and then enter the first letter of the first name.

Thesis Director

Choose a supervisor in the list below (HDR required)

* FONTAINE Pascal  

Percentage of time

Codirecteur de cotutelle

* Choisissez une valeur 

Percentage of time

Lorsque la codirection est assurée par une personne du monde socio-économique qui n'appartient pas au monde universitaire, le nombre de codirecteurs peut être porté à deux.

Codirecteur Co-supervisor (if one exists)

Choisissez une valeur 

Percentage of time

Thesis co-supervisor (if one exists)

Choisissez une valeur 

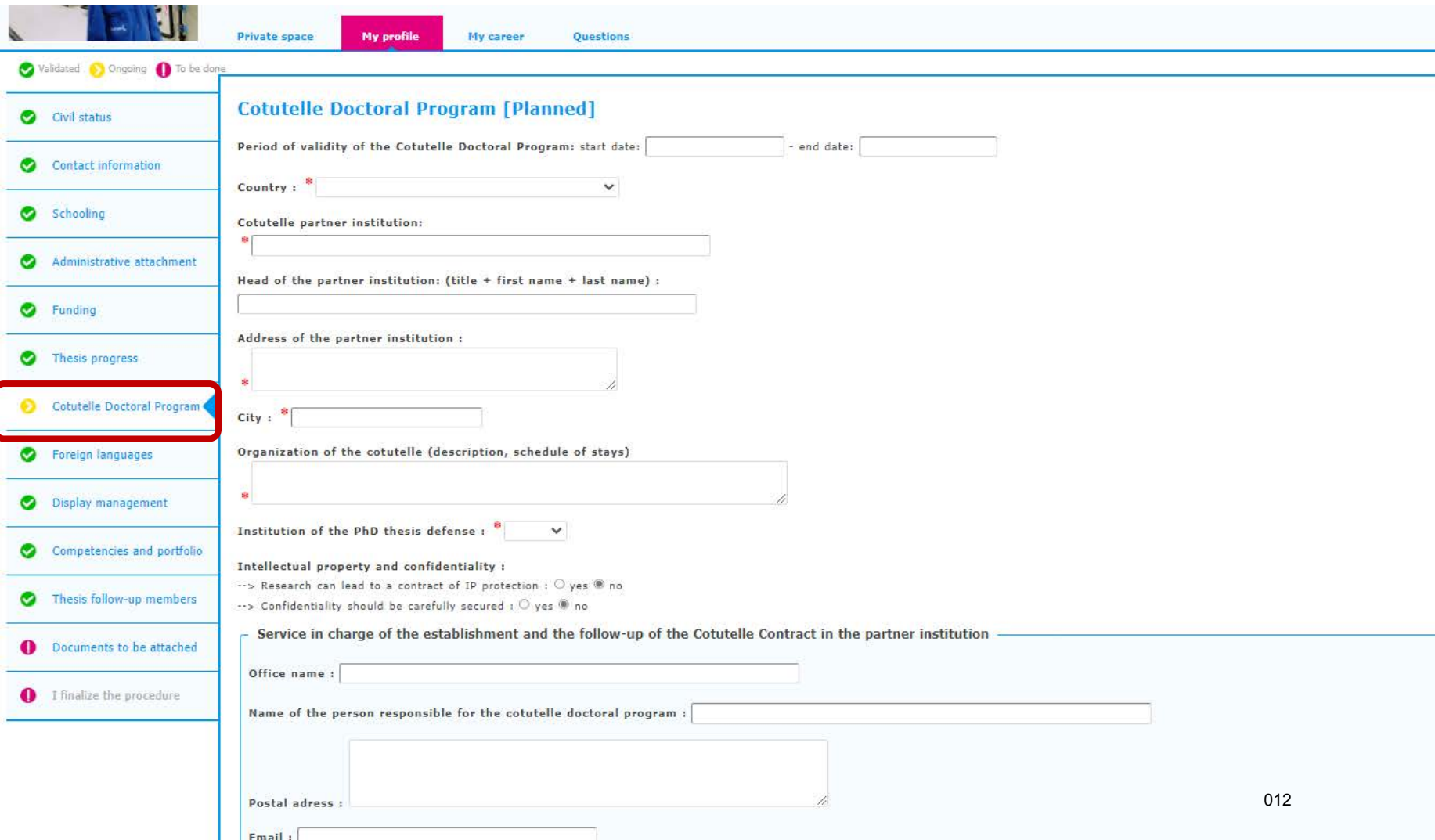
Percentage of time



If the thesis director does not exist in the database, an e-mail is sent to the doctoral school for addition so as not to block the process.

Fill in your profile

→ If applicable, complete the information on your cotutelle



The screenshot shows a web interface for a profile page. At the top, there are navigation tabs: "Private space", "My profile" (highlighted in pink), "My career", and "Questions". Below the tabs, there is a status bar with three icons: a green checkmark for "Validated", a yellow warning icon for "Ongoing", and a red exclamation mark for "To be done".

The left sidebar contains a list of profile sections, each with a status icon: "Civil status" (green check), "Contact information" (green check), "Schooling" (green check), "Administrative attachment" (green check), "Funding" (green check), "Thesis progress" (green check), "Cotutelle Doctoral Program" (yellow warning icon, highlighted with a red box), "Foreign languages" (green check), "Display management" (green check), "Competencies and portfolio" (green check), "Thesis follow-up members" (green check), "Documents to be attached" (red exclamation mark), and "I finalize the procedure" (red exclamation mark).

The main content area is titled "Cotutelle Doctoral Program [Planned]". It contains several form fields:

- "Period of validity of the Cotutelle Doctoral Program: start date: [] - end date: []"
- "Country : * []"
- "Cotutelle partner institution: * []"
- "Head of the partner institution: (title + first name + last name) : []"
- "Address of the partner institution : * []"
- "City : * []"
- "Organization of the cotutelle (description, schedule of stays) * []"
- "Institution of the PhD thesis defense : * []"
- "Intellectual property and confidentiality :
--> Research can lead to a contract of IP protection : yes no
--> Confidentiality should be carefully secured : yes no
- "Service in charge of the establishment and the follow-up of the Cotutelle Contract in the partner institution"
 - "Office name : []"
 - "Name of the person responsible for the cotutelle doctoral program : []"
 - "Postal adress : []"
 - "Email : []"

Fill in your profile

→ If applicable, complete the information on the industrial collaboration for your thesis

The screenshot shows a web interface for a user profile. At the top, there are navigation tabs: 'Private space', 'My profile' (highlighted in pink), 'My career', and 'Questions'. Below the tabs, there are status indicators: 'Validated' (green checkmark), 'Ongoing' (yellow arrow), and 'To be done' (red exclamation mark). A vertical sidebar on the left lists various profile sections, each with a status icon: 'Civil status' (green checkmark), 'Contact information' (green checkmark), 'Schooling' (green checkmark), 'Administrative attachment' (green checkmark), 'Funding' (green checkmark), 'Thesis progress' (green checkmark), 'Cotutelle Doctoral Program' (red exclamation mark), 'Foreign languages' (green checkmark), 'Display management' (green checkmark), 'Competencies and portfolio' (green checkmark), 'Thesis follow-up members' (green checkmark), 'Documents to be attached' (red exclamation mark), and 'I finalize the procedure' (red exclamation mark). The main content area is titled 'Industrial Collaboration' and contains several form fields: 'Society' (with a red asterisk and an empty text box), 'Referee :' (with sub-fields for 'name', 'first Name', and 'email'), 'Address' (with a large empty text box), 'Postcode' (with an empty text box), 'City' (with an empty text box), 'Country' (with a dropdown menu), and 'Description' (with a large empty text box). A 'SAVE' button with a blue arrow is located at the bottom right of the form area.

Private space **My profile** My career Questions

Validated Ongoing To be done

Industrial Collaboration

Society *

Referee :

name first Name email

Address

Postcode City

Country

Description

SAVE

Fill in your profile

→ Complete the information on modern languages

- ✓ Civil status
- ✓ Contact information
- ✓ Schooling
- ✓ Administrative attachment
- ✓ Funding
- ✓ Thesis progress
- Foreign languages**
- ✓ Display management
- ✓ Competencies and portfolio
- ✓ Thesis follow-up members
- ! I finalize the procedure

Foreign Languages

Renseigner Obligatoirement la langue anglaise

Mother tongue : * Tagalog

Other languages

	Language	Level
1-	* Anglais	* B2 - Intermédiaire supérieur
2-		
3-		

What is your knowledge level in French? ?

Written Expression	Oral Expression
(Please select a value)	(Please select a value)

TOEIC obtained yes no - Passé le Date Mark

TOEFL obtained yes no - Passé le Date note :

Other test obtained oui non

[SAVE](#)

Fill in your profile

→ Complete the information about your individual training contract

✓ Civil status	<h2>Individual training contract (CIF)</h2> <p><u>ALL THE FIELDS OF THIS FORM ARE COMPULSORY</u></p> <p>DO NOT FORGET TO CLICK ON THE "SAVE" BUTTON BEFORE LEAVING THIS PAGE. Otherwise, the new information you have entered will be lost.</p> <p>Estimated Schedule for the Research Work: Specify the provisional deadlines for the main steps of the doctoral project up until the defence. -Expected duration (3 years full-time work, between 3 and 6 years of part-time work) -Schedule of the stays in the different countries in case of a joint-supervision international thesis. -Time distribution between academical laboratories and non-academical research facilities (Cifre or thesis done in partnership with a company) -Deliverables and project milestones in the case of contracts for partner-oriented research.</p> <p>Je suis actuellement en stage sous la direction de Nicolas CHAMPAGNAT et Coralie FRITSCH, qui me permet de réaliser un travail bibliographique et de familiarisation avec le sujet. Nos tâches futures sont dans l'ordre chronologique : - concevoir minutieusement un modèle adapté à nos ambitions d'explications des allométries dans les réseaux trophiques ; - étudier les conditions de stabilité de ces modèles et dégager des motifs généraux en accord avec les observations des biologistes ; - faire évoluer le modèle en introduisant des mutations, un caractère évolutif...</p> <p>Mode of the supervision and follow-up of the PhD Student's training and research progress: Text to be written by the supervisor (frequency of meetings with the PhD student x/year, etc...). Please contact your supervisor to get his text.</p> <p>La thèse se déroulera à l'IECL (Institut Élie Cartan de Lorraine), le laboratoire de Mathématiques de l'Université de Lorraine, dans l'équipe Probabilités et Statistiques. Le doctorant sera également rattaché à l'équipe-projet Inria BIGS (Biology, Genetics et Statistics), dont font partie Coralie Fritsch et Nicolas Champagnat, et dont les thématiques de recherche comportent la modélisation stochastique et statistique pour la biologie.</p> <p>La thèse se déroulera dans l'École Doctorale IAEM (Informatique, Automatique, Electronique-Electrotechnique, Mathématiques, ED 77) de l'Université de Lorraine, à Nancy.</p> <p>Individual Training Plan: Which training courses would you like to follow? Specify the collective training courses desired, in relation with the skills that need to be developed and with the professional project</p> <p>Je souhaite mener une activité d'enseignement en parallèle de mes études doctorales pour me familiariser avec le contact avec les élèves et mettre un pied dans le rythme de vie d'un enseignant-chercheur de manière progressive.</p>
✓ Contact information	
✓ Schooling	
✓ Administrative attachment	
✓ Funding	
✓ Thesis progress	
✓ Foreign languages	
✓ Display management	
✓ Competencies and portfolio	
Individual training contract	
✓ Thesis follow-up members	
✓ Documents to be attached	
! I finalize the procedure	

Fill in your profile

→ Complete the information related to the management of the display of your datas on the web

Validated ▶ Ongoing ! To be done

- ✔ Civil status
- ✔ Contact information
- ✔ Schooling
- ✔ Administrative attachment
- ✔ Funding
- ✔ Thesis progress
- ✔ Foreign languages
- ▶ Display management ▶
- ✔ Competencies and portfolio
- ✔ Thesis follow-up members
- ! I finalize the procedure

Information displayed on the web

If you wish to publish the information relating to your thesis on the internet, the bibliographic information linked to your thesis will be displayed by default (title of the diploma, title, keywords, summaries). You can choose to display more information on your public ADUM profile by checking the corresponding items in the "Setting up my profile on the internet" section below.

Reporting a thesis under preparation or already defended is part of the good practices aiming to promote the visibility of French research.

I wish to publish the the information relating to my thesis on the internet according to the configuration below (display only on public institutions websites: doctoral school, higher education establishment, theses.fr, adum.fr, etc.):
* no * yes

*You can complete your profile with as much information as possible about your career and skills.
For privacy issues, your profile will not be visible from search engines (Google, Yahoo, etc.). You can at any time decide not to appear on the internet via this form.*

Diffusion of your Thesis on [theses.fr](#)

Consult the information note: "[This information note is intended for the PhD students - RGD data transfer](#)"

If you wish the information relating to your thesis to be displayed online, they will be published only after they are validated by your Doctoral School.

Setting up my profile on the internet

Diploma access PhD studies	By default
THESE	By default
Professional address	<input type="checkbox"/>
Main email address	<input checked="" type="checkbox"/>
Secondary email address	<input type="checkbox"/>
Personal website	<input checked="" type="checkbox"/>
Professional situation	<input type="checkbox"/>
Publications	<input checked="" type="checkbox"/>
Employability	<input type="checkbox"/>
Photo	<input checked="" type="checkbox"/>
CV	<input checked="" type="checkbox"/>

Fill in your profile

→ Complete skills and portfolio information

<input checked="" type="checkbox"/> Civil status	<h3>Competencies and portfolio</h3> <p>If you choose to publish your profile on the Internet (as defined in the "Display management" tab), it will be consulted by recruiters, HR managers, researchers, etc. In order to enhance your skills, remember to update your profile regularly to keep it up to date.</p> <p>Did you teach? (university, number of hours) <input type="text" value="Central Luzon State University, 400 hours"/></p> <p>Are you looking for a job ? <input checked="" type="radio"/> no <input type="radio"/> yes</p> <p>Professional project *</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Teacher/researcher, higher education teaching personnel<input checked="" type="checkbox"/> Researcher within an academic field<input type="checkbox"/> Researcher within a company, R&D in the private sector<input type="checkbox"/> Steering research and innovation, managing innovative projects, steering innovative structures<input type="checkbox"/> Work relating to research assistance and support, innovation and promotion, developing innovative Spin-Offs and Start-Ups<input type="checkbox"/> Expertise, studies and counselling within organisations, cabinets or companies providing intellectual services, scientific, prospective or strategic expertise<input type="checkbox"/> Entrepreneur within innovative fields<input type="checkbox"/> Scientific mediation, scientific communication and journalism, scientific edition, international relations<input type="checkbox"/> Other <p>Technical skills</p> <input type="text" value="Microbiological techniques (bacterial culture, cytotoxicity testing, cell counting, etc)
Cell culture
Molecular techniques (RNA/DNA extraction, qPCR)
basic bioinformatics (BLAST, sequence alignment tools)"/>
<input checked="" type="checkbox"/> Contact information	
<input checked="" type="checkbox"/> Schooling	
<input checked="" type="checkbox"/> Administrative attachment	
<input checked="" type="checkbox"/> Funding	
<input checked="" type="checkbox"/> Thesis progress	
<input checked="" type="checkbox"/> Foreign languages	
<input checked="" type="checkbox"/> Display management	
<input checked="" type="checkbox"/> Thesis follow-up members	
<input type="checkbox"/> I finalize the procedure	

The national regulations on the doctorate prescribe the use by each doctoral student of a portfolio.

The file proposed by ADOC Métis allows you to better understand the skill-based approach and the portfolio <http://www.adoc-metis.com/wp/wp-content/uploads/2017/01/Competences.pdf>.
You have a portfolio space on ADUM: https://www.adum.fr/script/fiche_valorisation.pl.

In addition, with two customized online portfolios, become aware of your competencies related to your doctoral experience by drawing on:

- the "Pec", an online interuniversity tool that allows you to take stock of your training and employment path: https://www.pec-univ.fr/saml/login?_saml_idp= (the University of Lorraine offers you access to this tool).
- "My doc pro", a portfolio devoted to the valorization of the doctorate, where you evaluate and illustrate your skills in the language of the company: <http://www.mydocpro.org/fr>.

Transverse skills

Missions of scientific culture

Indicate the the number of hours, the target audience and the institution/unit which organizes each mission

Extra-professional interest areas

Fill in your profile

→ Complete the information about members of your monitoring committee

<ul style="list-style-type: none">✓ Civil status✓ Contact information✓ Schooling✓ Administrative attachment✓ Funding✓ Thesis progress✓ Foreign languages✓ Display management✓ Competencies and portfolio➤ Thesis follow-up members❗ I finalize the procedure	<h3>Thesis follow-up committee members</h3> <p>As required by the Decree of 25th May 2016 setting the national framework for the training course and the modalities leading to the national doctorate.</p> <p><u>Article 13</u> A doctoral candidate's individual monitoring committee ensures that the programme runs smoothly, based on the doctoral charter and the individual training agreement. In an interview with the doctoral candidate, he assesses the conditions of her/his training and the progress of her/his research. It makes recommendations and transmits an interview report to the director of the Doctoral School, the doctoral candidate and the thesis director. It shall in particular ensure that all forms of conflict, discrimination or harassment are prevented. The composition, organisation and functioning of this committee shall be determined by the Board of the Doctoral School. The members of this committee do not participate in directing the doctoral candidate's work.</p> <p><u>Article 11 (extract)</u> Enrolment is renewed at the beginning of each academic year by the headmaster, on a proposal from the director of the Doctoral School, after consultation with the thesis director and, from the third enrolment onwards, by the doctoral candidate's individual monitoring committee.</p> <p>❗ From the 3rd typed letter, a search is carried out on all the people listed in the base. Wait a few moments. If the name of your supervisor has only 3 letters, add a space and then enter the first letter of the first name.</p> <p>For information, you can not include your thesis director or co-director among the members of your individual monitoring committee.</p> <div style="border: 1px solid red; padding: 5px; text-align: center;">Mandatory minimum number of members for the Thesis follow-up committee: 2</div> <p>Membre 1 Select a member in the list below, or select 'Autre' if you do not find the desired name. <input type="text" value="Choisissez une valeur"/></p> <p>Membre 2 Select a member in the list below, or select 'Autre' if you do not find the desired name. <input type="text" value="Choisissez une valeur"/></p> <p>Membre 3 Select a member in the list below, or select 'Autre' if you do not find the desired name. <input type="text" value="Choisissez une valeur"/></p> <p>Membre 4 Select a member in the list below, or select 'Autre' if you do not find the desired name. <input type="text" value="Choisissez une valeur"/></p> <p>Membre 5 Select a member in the list below, or select 'Autre' if you do not find the desired name. <input type="text" value="Choisissez une valeur"/></p>
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Complete your enrollment

→ Submit supporting documents in two separate PDF files

Validated Ongoing To be done

- ✓ Civil status
- ✓ Contact information
- ✓ Schooling
- ✓ Administrative attachment
- ✓ Funding
- ✓ Thesis progress
- ✓ Foreign languages
- ✓ Display management
- ✓ Competencies and portfolio
- ✓ Thesis follow-up members
- 👉 Documents to be attached
- ! I finalize the procedure.

Uploading files Area

Institution - Written proofs necessary to your registration application

- Curriculum Vitae
- Research subject detailed on a maximum of 2 pages
- Proof of financial resources (work contract, notification of Campus France scholarship, foreign scholarship, etc.)

If you hold a French master's degree or another degree conferring the level of master:

- Transcripts and diplomas from high school diploma to the Master's degree included. If you were a student at the Université de Lorraine, only join the copy of the Master's degree (diploma and transcripts)

If you do not hold a French master's degree or another degree conferring the level of master:

- Transcript and diplomas from high school diploma or equivalent, translated by a sworn translator.
- Summary of your previous research work
- List of publications, if any

You need to merge all the required documents in a [single PDF file](#)

Choisir un fichier

Doctoral School - Supporting documents necessary to your registration application

- ID document (*ID card or passport*)
- Birth certificate translated into French or English only for foreign candidates (this document will be necessary for your affiliation to the French healthcare system)
- Certificate of "civil liability - private life" insurance for the current year
- Student file transfert request document (*if you come from another French university*)

You need to merge all the required documents in a [single PDF file](#)

Choisir un fichier

SAVE

Complete your enrollment

→ If needed, you can ask for an appointment with your doctoral school

I have completed the process

Vous considérez vous en situation de handicap ? * yes * no

* I acknowledge that I have read the content of the [doctorate charter](#) and I undertake to respect it. I also undertake to respect and keep myself informed of the National regulatory framework and the internal rules of the Institution that apply to doctoral students.

* I certify that the data relating to the Individual Training Agreement entered in the registration file correspond to the conditions for the realisation of the doctoral project as it has been drawn up in agreement between my thesis director and myself. I undertake to respect the terms of the said Individual Training Agreement.

* I declare that I am not registered for a doctorate in any other institution than the University of Lorraine for the year 2022/2023. I also declare that I have never before been registered for a doctorate in a French university.

I would like to request an appointment with the doctoral school * yes * no

Objet de la demande :

[TRANSMISSION OF DATA FOR AN ASSESSMENT OF YOUR REQUEST](#)

@ Your supervisor, the head of your lab and the head of the doctoral school receive an e-mail inviting them to give their opinion on the enrollment.

Once the enrollment is validated by the President of the Université de Lorraine, you will receive an e-mail authorising you to enroll, in which you will be asked to proceed to the following:

1. pay for the CVEC* on the following website: <https://cvec.etudiant.gouv.fr/> and upload the certificate you will obtain on your ADUM account
2. pay the tuition fees by following the instructions received by e-mail:
 - on reinscriptions.univ-lorraine.fr if you have already been registered at the UL
 - or on inscriptions.univ-lorraine.fr if you have never been registered at the UL

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File the CVEC certificate

Private space My profile My career Questions

Validated Ongoing To be done

- Contact information
- Display management
- Competencies and portfolio
- Individual training contract
- Thesis follow-up members
- Professional career
- Publications

My profile

- Fraction of working time dedicated to preparing the doctorate: full
- Online Display
- I want to change my password
- Upload my CV
- My photo - Upload my photo
- Deposit area for supporting documents after finalisation - PDF > Visualiser mon fichier**
- Upload your Convention Individuelle de Formation in PDF format
- RGPD - Data Portability

Procedures

- I wish to declare my PhD defense

Career space

- Consult the Job offers
- My portfolio
- My competencies
- My professional career
- My scientific productions

Trainings

- Training courses list
- Training courses list RNCP Skills
- Accès au syllabus
- Statement of the undergone training modules
- Outcome of the undergone training courses
- Training module
- Declaration of external training courses

Administrative documents

The documents will be printed onto the front side only

All documents and information required to follow the educational and administrative procedures for enrollment/re-enrollment must be downloaded below.

- Special listening and counselling facilities
- Comité de suivi individuel
 - Report of the individual monitoring committee 2021-2022
- Inscription - Réinscription
 - Individual Training Agreement
 - Dossier d'inscription
 - Necessary documents for the re-enrollment file
 - Fiche signalétique du comité de suivi individuel

Useful sheets