

# Questionnaire preliminary to the setting up of a cotutelle

*For information only, do not fill in*

This questionnaire will help managers in charge of cotutelle agreements to obtain the initial information they need to determine whether a cotutelle is feasible or not.

It will also allow to feed our cotutelle agreement template, so please complete the whole questionnaire in the appropriate language (English or French).

There are 28 questions in this survey.

## Information for the administration in charge of cotutelles

## Management site of the file \*

Please choose **only one** of the following:

Nancy

Metz

Cette information permettra aux gestionnaires des différents sites de prendre en charge le dossier de cotutelle

## Preferred year for the start of the cotutelle \*

Please choose **only one** of the following:

2024-2025

2025-2026

2026-2027

2027-2028

2028-2029

2029-2030

For information only, do not fill in

## Contact person in charge of the cotutelle agreement \*

Please write your answer(s) here:

Title (Ms / Mr)

First Name

Last Name

E-mail address

This contact person can be the thesis supervisor at the partner institution, however, we usually prefer to deal with people from the administration when such a service exists

## Préambule - Informations sur l'établissement partenaire (Institution that is not UL)

Reminder: the partner institution must be accredited to award a PhD.

For information only, do not fill in

Please write your answer(s) here:

Name of the Partner Institution

First name and Last Name of the representative of the Partner institution

Title of the representative of the Partner institution (President, Rector, Chancellor, Provost...)

Full address of the Partner Institution (Headquarters, SIRETn°...)

Acronym of the Partner Institution (Université de Lorraine = UL)

If you have the information, regulations of the Partner Institution (national regulations, internal regulations of the establishment, etc.)

For information only, do not fill in

Item 1 - Information on the doctoral student and their thesis

## Identity of the doctoral student \*

Please write your answer(s) here:

Title (Ms / Mr)

Last name of the doctoral student

First name of the doctoral student

E-mail address

## Thesis Title

Please write your answer here:

For information only, do not fill in

Item 2 - Information on the thesis, Registration and Fees

## Enrollment at UL \*

Please choose **only one** of the following:

Already enrolled

Not enrolled yet

Make a comment on your choice here:

For information only, do not fill in

If the student is already enrolled, please mention the precise date in comment

## Enrollment at the Partner Institution \*

Please choose **only one** of the following:

Already enrolled

Not enrolled yet

Make a comment on your choice here:

For information only, do not fill in

If the student is already enrolled, please mention the precise date in comment.

## Doctoral school of enrollment at the Université de Lorraine \*

Please choose **only one** of the following:

- BioSE
- C2MP
- HNFB
- IAEM
- SIMPPÉ
- SIRENa
- SJPEG
- SLTC

For more information on the doctoral schools at UL please follow this link: <http://doctorat.univ-lorraine.fr/en/doctoral-schools>

If there is one, name of the doctoral school at the partner institution. Otherwise, indicate the department or other structure to which the doctoral student is affiliated.

Please write your answer here:



# PhD specialty at the Université de Lorraine \*

Please choose **only one** of the following:

- Sciences de la Vie et de la Santé (Life and Health Sciences)
- Sciences des matériaux (Material Sciences)
- Chimie (Chemistry)
- Physique (Physics)
- Mécanique des matériaux (Material Mechanics)
- Arts (Arts)
- Anthropologie (Anthropology)
- Histoire (History)
- Géographie (Geography)
- Langues, Littératures et Civilisations (Languages, Literatures and Civilizations)
- Sciences de l'information et de la communication (Information and Communication Sciences)
- Sciences du langage (Language Sciences)
- Sciences religieuses (Religious Sciences)
- Théologie catholique (Catholic Theology)
- Informatique (Computer Science)
- Automatique, Traitement du Signal et des Images, Génie Informatique (Automatic control, Signal and Image Processing, Computer Engineering)
- Mathématiques (Mathematics)
- Génie Electrique (Electrical Engineering)
- Systèmes Electroniques (Electronic Systems )
- Sciences de l'Architecture (Architectural Sciences)

For information only, do not fill in

- Énergie et Mécanique (Energy and Mechanics)
- Génie des Procédés et des Produits et des Molécules (Process and Product and Molecular Engineering)
- Génie des Systèmes Industriels (Industrial Systems Engineering)
- Procédés Biotechnologiques (Biotechnological Processes)
- Sciences du Bois et des Fibres (Wood and Fibre Science)
- Génie biotechnologique et alimentaire (Biotechnology and food engineering)
- Biologie et écologie des forêts et des agrosystèmes (Biology and ecology of forests and agrosystems)
- Géosciences (Geosciences)
- Sciences agronomiques (Agronomic sciences)
- Mécanique - Génie Civil (Mechanical - Civil Engineering)
- Ecotoxicologie, Biodiversité, Ecosystèmes (Ecotoxicology, Biodiversity, Ecosystems)
- Droit privé et sciences criminelles (Private Law and Criminal Sciences)
- Droit public (Public Law)
- Histoire du Droit (History of Law)
- Science Politique (Political Science)
- Sciences Economiques (Economic Sciences)
- Sciences de Gestion (Management Sciences)
- Langues, Littératures et Civilisations (Languages, Literatures and Civilizations)
- Sociologie (Sociology)
- Sciences de l'Éducation (Educational Sciences)
- Histoire (History)
- Epistémologie, Histoire des Sciences et des Techniques (Epistemology, History of Science and Technology)
- Philosophie (Philosophy)
- Psychologie (Psychology)

Ergonomie (Ergonomics)

Sciences du Langage (Language Sciences)

Diploma specialties are listed on the pages of each doctoral school : <http://doctorat.univ-lorraine.fr/en/doctoral-schools>

PhD specialty at the Partner Institution (the doctoral student will get a PhD in...)

Please write your answer here:

### Item 3 - Information on the thesis supervision

Thesis supervisor at the Université de Lorraine\*

Please write your answer(s) here:

Title (Ms / Mr)

Last name

First name

Status (Full Professor, Associate professor...)

Full address of the laboratory (place of work)

## Thesis supervisor at the Partner Institution \*

Please write your answer(s) here:

Title (Ms / Mr)

Last name

First name

Status (Full Professor, Associate professor...)

Full address of the laboratory (place of work)

## Item 3b - Information on the co-supervision of the thesis

Will there be a co-supervisor at Université de Lorraine?

Please choose **only one** of the following:

Yes

No

For information only, do not fill in

## The co-supervisor at the Université de Lorraine \*

Only answer this question if the following conditions are met:

Answer was 'Yes' at question ' [CODTOUINON]' (Will there be a co-supervisor at Université de Lorraine?)

Please write your answer(s) here:

Title

Last name

First name

Status (Full Professor, Associate professor...)

Full address of the laboratory (place of work)

## Does the co-supervisor at Université de Lorraine holds of the HDR? \*

Only answer this question if the following conditions are met:

Answer was 'Yes' at question ' [CODTOUINON]' (Will there be a co-supervisor at Université de Lorraine?)

Please choose **only one** of the following:

Yes

No

In this case, the co-supervisor needs to require the ACT following the procedure detailed here: <http://doctorat.univ-lorraine.fr/fr/etre-encadrant/candidater-lact-ou-lhdr>

Only answer this question if the following conditions are met:

((CODTHDR.NAOK == "N"))

Copy & paste the link in you browser to acces the procedure.

Will there be a co-supervisor in at the partner institution?

Please choose **only one** of the following:

Yes

No

For information only, do not fill in

## The co-supervisor at the Partner Institution \*

Only answer this question if the following conditions are met:

Answer was 'Yes' at question ' [CODTPARTOUI NON]' (Will there be a co-supervisor in at the partner institution?)

Please write your answer(s) here:

Title

Last name

First name

Status (Full Professor, Associate professor...)

Full address of the laboratory (place of work)

For information only, do not fill in

## Item 4 - Funding of the PhD

## Details on the funding of the PhD at the Université de Lorraine

Please write your answer(s) here:

Type of funding (grant, employment contract, doctoral contract, etc.)

Origin of funding (MESRI, French government, foreign government, etc.)

Monthly amount of the funding in €

The funding must already be ensured before considering a cotutelle.

## Details on the funding of the PhD at the Partner Institution

Please write your answer(s) here:

Type of funding (grant, employment contract, doctoral contract, etc.)

Origin of funding (MESRI, French government, foreign government, etc.)

Monthly amount of the funding in €

The funding must already be ensured before considering a cotutelle.

## Item 6 - Housing



Please indicate here which type of accommodation is planned for the stays at the Université de Lorraine \*

Please write your answer here:

For information only, do not fill in

Please indicate here which type of accommodation is planned for the stays at the partner institution \*

Please write your answer here:

For information only, do not fill in

Item 8 - Languages

Please indicate here which language will be used for: \*

Please write your answer(s) here:

The writing of the thesis

The oral defense

The summary of the thesis

Please note that if the language used to write the thesis is not French, a substantial summary of 5 to 10 pages in French will be required.

## Item 9 - Location where the defence will take place

Indicate here the institution where the defense will take place \*

Please write your answer here:

## Item 10 - Expenses related to the defense

## Please indicate here which organization will cover the costs of the defense at the Université de Lorraine

Please write your answer(s) here:

Which organization will cover the costs related to the defense?

Please provide details of the types of expenses that will be covered.

Please note that the university does not cover these costs. It's usually the laboratory, some doctoral school may also contribute. Please contact your local organizations for more information.

## Please indicate here which organization will cover the costs of the defense at the Partner Institution

Please write your answer(s) here:

Which organization will cover the costs related to the defense?

Please provide details of the types of expenses that will be covered.

Please note that the university does not cover these costs. It's usually the laboratory, some doctoral school may also contribute. Please contact your local organizations for more information.

Thank you for your answers. The managers in charge of cotutelle agreements will contact you to initiate the project.

Submit your survey.  
Thank you for completing this survey.

For information only, do not fill in